

**Date:** August 2022

**POSITION:** HSE Professional/Manager

**ROLE:**

The Woods Hole Group, Inc., a CLS Group company, is a leader in the provision of commercial oceanographic, coastal environmental, data telemetry, and fisheries vessel management services.

Woods Hole Group is currently seeking an HSE professional looking to develop a career as an HSE manager. The primary role would be to support the ongoing development, implementation, compliance assessment, management and continual improvement of our HSE Management system. The individual will ideally have formal HSE education to BS or BA level and at least 1 to 3 years of experience, ideally in a highly regulated marine industry. The role will be based in either our Bourne, MA or Richmond, TX offices.

**PRIMARY DUTIES AND RESPONSIBILITIES:**

- Development, implementation, compliance assessment, management and continual improvement of our HSE Management System policies, procedures and plans.
- Liaise with Woods Hole Group management concerning HSE issues.
- Monitor the Woods Hole Group HSE performance to ensure compliance with the company, statutory and contractual requirements and industry practices.
- Maintain and monitor regulatory requirements issued by OSHA, ISNetWorld (ISN) and Veriforce to ensure compliance with regulatory and industry requirements
- Develop and manage annual statutory and company HSE training for Woods Hole Group.
- Provide HSE support to the broader CLS Group and Woods Hole Group sister operating companies as and when required.

**KEY QUALIFICATIONS AND CAPABILITIES:**

- Education to at least BS or BA degree level in Occupational Health and Safety (OHS), HSE Management or similar HSE relating training ideally with 1 to 3 years of experience.
- HSE experience within a regulated operational industry, and knowledge of offshore HSE requirements, would be a plus.
- Relevant and topical knowledge of HSE Management Systems.
- Excellent written and verbal communication skills.
- Strong motivational and interpersonal skills to create and maintain a robust HSE culture.
- Good organizational skills to manage, prioritize and execute a broad range of tasks.
- Excellent skills with Microsoft applications as well as Adobe, web systems, etc.
- Some experience and knowledge of quality management systems would be a benefit.

**PERSONAL REQUIREMENTS:**

- Full current driving license.
- Ability to work in the field.
- Ability to travel (without restriction) when required.
- Ability to work collaboratively in a team in addition to working independently on key tasks.
- Highly self-motivated and directed.



**GENERAL INFORMATION:**

- The position is a full-time, salaried position, salary commensurate with experience.
- The Woods Hole Group offers a full-time benefit package that includes 401(K) program, health insurance, and competitive vacation and sick time policy.
- This position will preferably be filled at our Bourne, MA, Corporate Headquarters, or our Richmond, TX, office.

Individuals who succeed at Woods Hole Group are pleasant, hard-working, self-starters who share our passion for innovation and commitment to high quality work. Further information about the company:

[www.woodsholegroup.com](http://www.woodsholegroup.com)

If this opportunity matches your experience and career visions,  
please send resume outlining education, work experience and salary history to:

**The Woods Hole Group, Inc.**  
**107 Waterhouse Road**  
**Bourne, MA 02532**  
E-mail: [hsemanger@whgrp.com](mailto:hsemanger@whgrp.com)

AN EQUAL OPPORTUNITY EMPLOYER