

**Date:** December 2021

**POSITION:** Coastal Scientist/Project Lead

**ROLE:** Client-oriented member of Coastal Sciences & Planning Team focused on supporting permitting activities and managing shore protection, climate resilience, and coastal restoration projects. Assist in delivering high quality, on-time, and cost-effective work products. Interface directly with clients, lead project teams, and help develop new business opportunities.

**DUTIES AND RESPONSIBILITIES:** The Coastal Scientist/Project Lead will have the following duties and responsibilities:

- Leadership and contributions to projects in the coastal zone relating to:
  - Shoreline evolution and management
  - Hazard mitigation
  - Climate resilience planning
  - Dredging and sediment management
  - Floodplain Management
- Permitting of coastal projects
- Field assessment of coastal resource areas
- Perform consulting and project management tasks
- Report writing and review
- Develop and maintain client relationships
- Proposal preparation, business development, and external marketing

#### **SUPERVISION EXERCISED**

Depending on experience level may include mentoring of junior level staff.

#### **SUPERVISION RECEIVED**

From Team Leader.

**PERFORMANCE EVALUATION:** Performance evaluation will be based on:

- Ability to conduct project work as defined in job description, and achievement of defined goals
- Quality of work products and project deliverables
- Effectiveness of project management
- Ability to communicate through report writing and oral presentation
- Interaction and coordination with other team members
- Ability to contribute to new business opportunities

**QUALIFICATIONS:** 2-5 years of related experience. Master's Degree in coastal science or related field is required. Background in coastal processes and coastal management activities. Experience with state and local regulations for coastal projects, management of field activities, assessment of environmental impacts, alternatives analysis, and related tasks for carrying projects through the permitting process. Experience with software including MS Word, Excel, and PowerPoint. Excellent English oral communication, technical writing, interpersonal, and teamwork skills are required, along with proof of eligibility for employment in the United States.



**GENERAL INFORMATION:**

- The position is a full time, salaried position.
- The Woods Hole Group offers a full-time benefit package that includes a 401(K) program, health insurance benefits, and competitive vacation and sick time policy.
- This position will be filled at our **Bourne, MA** office location.

Individuals who succeed at Woods Hole Group are pleasant, hard-working, self-starters who share our passion for innovation and commitment to high quality work. Further information about the company:

[www.woodsholegroup.com](http://www.woodsholegroup.com)

**In accordance with applicable Executive Order 14042 and related requirements, all prospective hires for this position, performing work for the federal government, will be required to demonstrate that they have been fully vaccinated for COVID-19, or qualify for an exemption to this vaccination requirement. Such proof of vaccination, or written request for exemption, will be required, following receipt of written offer.**

If this opportunity matches your experience and career visions,  
please send resume outlining education, work experience and salary history to:

**The Woods Hole Group, Inc.**  
**107 Waterhouse Road**  
**Bourne, MA 02532**  
E-mail: [coastalscientist@whgrp.com](mailto:coastalscientist@whgrp.com)

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